RECRUITMENT TRACKER

System will help to track and manage recruitment activities across organization, viewing interview progress, status, reports etc.

**Following modules should be included:**

1. **Login** – Recruiters, Panel Login, managers login and Admin
   1. Login using SSO
2. **Record Manager** for recruiters and Panel
   1. **Recruiters** should be able to create new candidate record by uploading resume, interview date, photo, candidate details, requirement id, panel name.
   2. **Panels** should be able to view their corresponding assigned candidate details.
   3. **Panels** should be able to add comment and feedback along with attachments.
   4. Search and filter option based on date, interview status and candidate name is required.
3. **Scheduler** for recruiters
   1. Recruiters should be able to select date time, interview round and panel from scheduler. It should generate email to both panel and candidate with teams link in a predefined template.
4. **Reports** for recruiters, panels and managers
   1. Recruiters should be able to view reports based on requirement id, based on date, based on location of hire.
   2. Report should be in graph, chart and table format.
   3. Panels should be able to view report of their interviews based on date.
   4. Managers should be able to view all the above reports along with no of selects, rejects, hold etc.
   5. Should be able to export report in PDF and excel format
5. **Admin Module**- to create users, update users.